



# **SAFEGUARDING**

## **Summary Document**

**2023**

Adopted by the Safeguarding Trust Panel  
of Saint Patrick's Cathedral

## The Cathedral's Mission

As the National Cathedral of the Church of Ireland, we strive to follow the path of Saint Patrick to witness the love and power of God made known in Jesus Christ. We do this through a ministry of worship and welcome, holiness, and hospitality to all. Saint Patrick's Cathedral is the National Cathedral of the Church of Ireland, a member church of the Anglican/Episcopalian Communion, with services every day, which all are welcome to attend. The Cathedral choirs sing at one or more of these daily services, continuing an ancient tradition of prayer and music offered to glorify God, a pattern of worship with its roots in the thirteenth century.

## Document Revisions

| Revision | Date Adopted                   | Review Date                           | Description            |
|----------|--------------------------------|---------------------------------------|------------------------|
| 0        | 16 <sup>th</sup> November 2023 | Before 30 <sup>th</sup> November 2025 | New Procedure Document |
|          |                                |                                       |                        |

## Safeguarding Series & Related Documents

- Safeguarding I: Child Safeguarding Statement: with detailed risk assessment
- Safeguarding II: Code of Behaviour: for working with children and young people
- Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns
- Safeguarding IV: Procedure for Responding to Child Safeguarding Concerns in Respect of Saint Patrick's Cathedral Workers
- Safeguarding V: Mandated Persons Policy and Procedures
- Safeguarding VI: Procedure for the Appointment of Relevant Person
- Safeguarding VII: Child Safeguarding Information and Training Strategy
- Safeguarding VIII: Procedure for Implementation, Monitoring, and Review of Safeguarding Policies and Procedures

The entire Safeguarding Policy series is available online: [stpatrickscathedral.ie/safeguarding](http://stpatrickscathedral.ie/safeguarding)

- Staff Handbook
- Volunteer Policy & Agreement
- The Constitution of The Church of Ireland
- Safeguarding Trust: The Church of Ireland Code of Good Practice for Ministry with Children

## Acknowledgements

This policy was produced in consultation with Michael Lynch Safeguarding ([michaelylynchsafeguarding.com](http://michaelylynchsafeguarding.com)) by the Education & Safeguarding Officer, Clark Brydon ([safeguarding@stpatrickscathedral.ie](mailto:safeguarding@stpatrickscathedral.ie)).

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# 1. Introduction

## 1.1. The Cathedral

Saint Patrick's Cathedral is the National Cathedral of the Church of Ireland, a member church of the Anglican Communion. We provide religious, educational, musical, and recreational activities and services to children on a daily basis through a range of local services.

Saint Patrick's Cathedral has a Common Law 'duty of care' to the children availing of its services. We must ensure that the standard of care provided meets reasonable expectations, bearing in mind the generally accepted good practice standards. Those standards include the implementing, monitoring, and regular review of our safeguarding policies and procedures.

## 1.2. Statement of Commitment

The safety and welfare of children is everyone's responsibility. Saint Patrick's Cathedral is committed to safeguarding from harm all children and young people availing of its services. We are committed to promoting the rights of the child, including the participation of children and young people in matters that affect them. It is our policy that all children will be safeguarded from harm and abuse, and that any protection and welfare concerns coming to the attention of Saint Patrick's Cathedral or its workers will be reported to the Child and Family Agency (Tusla) and An Garda Síochána, as appropriate.

Saint Patrick's Cathedral is committed to adherence to and implementation of the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children* (2017), and the Criminal Justice (Withholding of Information on Offences against Children and Vulnerable Persons) Act 2012.

In accordance with Chapter XVI of the Constitution of the Church of Ireland, *Safeguarding Trust: The Church of Ireland Code of Good Practice for Ministry with Children*, approved by the Standing Committee of the General Synod, and reported to the General Synod, hereinafter referred to as *Safeguarding Trust*, shall be implemented and adhered to within Saint Patrick's Cathedral. The Board of Saint Patrick's Cathedral will ensure that *Safeguarding Trust* is implemented and adhered to within Saint Patrick's Cathedral.

## 1.3. Purpose of Summary Document

Saint Patrick's Cathedral's Safeguarding Policy is made up of eight individual policy and procedure documents within the *Safeguarding* series. Each of those eight documents has been approved and adopted by the Board of Saint Patrick's Cathedral and each became policy from the date shown at the beginning of each document.

This document provides a summary of the *Safeguarding* series, so that all workers can identify quickly the most commonly required information relating to safeguarding matters and so that the workers be signposted towards the relevant policy documents where more information can be found.

As a result, this summary document does not form a constituent part of Saint Patrick's Cathedral's Safeguarding Policy, but it acts as a reference guide to it. Due to the *Safeguarding* series being continuously updated, it should be noted that information within the eight policy documents takes precedence over the information found within this summary document where a conflict arises. Definitions for terms used can be found in each of the individual policy documents.

**The entire Safeguarding Policy series is available online: [stpatrikscathedral.ie/safeguarding](http://stpatrikscathedral.ie/safeguarding)**

## 2. Risk Assessment (Summary)

For more information, see: Safeguarding I: Child Safeguarding Statement (Section 6).

We have carried out an assessment of the potential for harm<sup>1</sup> to a child at Saint Patrick's Cathedral. A written assessment setting out the risks identified and the procedures for managing those risks is summarised below:

| Risk Identified  | Policies/Procedures in place to manage risk identified  |
|--|---|
| Risk of harm <sup>1</sup> to a child from a worker in Saint Patrick's Cathedral.                                       | <ul style="list-style-type: none"> <li>• Recruitment and selection procedures for workers in our Staff Handbook and our Volunteer Policy &amp; Agreement.</li> <li>• Code of Behaviour: for working with children and young people.</li> <li>• Child Safeguarding Information and Training Strategy.</li> <li>• Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns.</li> <li>• Procedure for Responding to Child Safeguarding Concerns in Respect of Saint Patrick's Cathedral Workers.</li> <li>• Safeguarding Trust<sup>2</sup>.</li> </ul>    |
| Risk of harm <sup>1</sup> to a child by a parent, carer or guardian, third party, or member of the public.             | <ul style="list-style-type: none"> <li>• Code of Behaviour: for working with children and young people</li> <li>• Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns.</li> <li>• Missing Child Procedure.</li> <li>• Safeguarding Trust<sup>2</sup>.</li> <li>• Child Safeguarding Information and Training Strategy.</li> </ul>   |
| Risk of harm <sup>1</sup> to a child or young person from another child or young person.                               | <ul style="list-style-type: none"> <li>• Anti-Bullying Policy.</li> <li>• Safeguarding Trust<sup>2</sup>.</li> <li>• Code of Behaviour: for working with children and young people</li> <li>• Various policies and procedures on the delivery of safe activities.</li> <li>• Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns.</li> </ul>  |
| Risk of harm <sup>1</sup> , or reasonable grounds for concern regarding child abuse, not being recognised or reported. | <ul style="list-style-type: none"> <li>• Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns.</li> <li>• Safeguarding Trust<sup>2</sup>.</li> <li>• Mandated Persons Policy and Procedures</li> <li>• Child Safeguarding Information and Training Strategy.</li> </ul>  |
| Risk of harm <sup>1</sup> to a child with access to Information Communications Technology (ICT).                       | <ul style="list-style-type: none"> <li>• Code of Behaviour: for working with children and young people</li> <li>• Recruitment and selection procedures for workers are in our Staff Handbook and our Volunteer Policy &amp; Agreement.</li> <li>• Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns.</li> <li>• Safeguarding Trust<sup>2</sup>.</li> <li>• Procedure for Responding to Child Safeguarding Concerns in Respect of Saint Patrick's Cathedral Workers.</li> <li>• Child Safeguarding Information and Training Strategy.</li> </ul> |

<sup>1</sup> **Harm** to a child means: 'assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or sexual abuse of the child'.

<sup>2</sup> **Safeguarding Trust** means the Church of Ireland Ireland's national safeguarding policy - *Safeguarding Trust: The Church of Ireland Code of Good Practice for Ministry with Children* and its associated procedures.

### **3. Code of Behaviour**

*For more information, see: Safeguarding II: Code of Behaviour: for working with children and young people.*

#### **3.1. Purpose of the Code of Behaviour**

The purpose of this document is to promote a culture of safety and transparency while ensuring the growth and development of children and young people availing of the services of Saint Patrick's Cathedral. Our Code of Behaviour specifies the procedures in place and provides information to workers in Saint Patrick's Cathedral, and to parents, carers, guardians, Tusla staff, and to members of the public, in respect of:

- managing identified risks of harm to children, and
- ensuring, as far as practicable, that children and young people availing of our services are safe from harm.

#### **3.2. Roles and Responsibilities of All Workers**

The safety and welfare of children is everyone's responsibility. All workers in Saint Patrick's Cathedral have a responsibility to:

- observe this Code of Behaviour,
- ensure, as far as practicable, that children availing of our services are safe from harm, and
- report to the Designated Liaison Person (DLP) any child safeguarding concerns coming to their attention as part of their work within Saint Patrick's Cathedral, including breaches of this Code of Behaviour by other workers.

It is important that all workers in Saint Patrick's Cathedral contribute to this Code of Behaviour by advising the DLP of any risk of harm they identify that may not be accounted for in this document or any other policy or procedure.

All workers in Saint Patrick's Cathedral have a responsibility to keep themselves informed of Saint Patrick's Cathedral policy and procedures relating to safeguarding children and must attend safeguarding training before working with children, undertaking safeguarding training every three years thereafter.

#### **3.3. Workers must**

- provide a safe and secure environment for children to have fun, and to grow, develop, and achieve their full potential whilst availing of our services,
- ensure that safeguarding the welfare of children and young people is the paramount consideration in all decisions and interactions,
- respect the rights, dignity, and worth of every child, treating all children equally regardless of age, gender, sexual orientation, ability, race, ethnic origin, cultural background, or religion,
- value and take each child and young person's contribution seriously, actively involving them in planning, wherever possible,
- be honest and trustworthy when working with children and young people and create an atmosphere of trust,
- respect and promote the views and wishes of children and young people,
- give children and young people a voice, promoting and respecting their views and wishes, along with their rights to be heard and listened to, and to exercise choice in their lives,
- support children and young people in developing independence in decision-making,

- promote confidence in children and young people to point out worker attitudes and behaviour they do not like,
- take all complaints made by children and young people seriously, ensuring they are aware our feedback and complaints procedure,
- behave in an accurate, open, straightforward, and transparent way,
- use positive practices, such as communicating clear expectations, encouraging, and reinforcing positive behaviour, and promoting problem solving, by suggesting the choices available to the child or young person,
- be aware of the effect of their behaviour on a child or young person, particularly when dealing with personal difficulties or negative emotions,
- use age-appropriate teaching aids and materials
- avoid situations where they are alone with a child,
- have their Garda Vetting completed and up-to-date,
- have their safeguarding training completed and up-to-date,
- adhere to Saint Patrick's Cathedral's safeguarding policy and procedures, reporting any child safeguarding concerns to the DLP.

### 3.4. Workers must not

- abuse the trust of a child or young person,
- abuse, neglect, or cause harm to a child or young person,
- form an inappropriate personal relationship with a child or young person
- use inappropriate language, e.g. swearing or sexual innuendo,
- seek to control and/or create dependence in a child or young person,
- show, or tolerate, favouritism,
- engage in, or tolerate, any form of exclusion,
- discipline or punish a child inappropriately,
- threaten or bully a child or young person to control their behaviour,
- tease, taunt, insult, humiliate, embarrass, bully,
- use any form of aggressive physical contact,
- engage or communicate with children availing of our services outside of a worker's role with Saint Patrick's Cathedral,
- be secretive or evasive about any activities or time spent with children or young people,
- conduct a sexual relationship or any form of sexual contact with any child availing of the services provided by Saint Patrick's Cathedral, (As workers in Saint Patrick's Cathedral are 'persons in authority', the age of consent for participating in a sexual act with another person is 18 years.)
- create opportunities to spend significant amounts of time, away from other workers, with a single child or group of children/young people,
- through act, omission, or circumstance compromise the safeguarding reputation and other standards of integrity or trust in Saint Patrick's Cathedral.

### 3.5. Supervision by Workers

Workers should ensure a ratio of at least **one worker to every eight children availing of a service**. The needs of some children may indicate a requirement for more workers. There must always be a **minimum of two workers supervising** children and young people availing of our services.

### **3.6. Additional Expectations**

There are additional requirements for workers' behaviour for each of the following items:

- Relationships
- One-to-One Working
- Medical, Intimate, and Additional Care
- Physical Contact
- Responding to Disruptive or Challenging Behaviour
- Managing Trips Away
- Transport
- Communications with Parents/Guardians
- Social Media, Smart Phones, and Photography
- Working with Third Parties

Information for each of those headings can be found in Safeguarding II: Code of Behaviour: for working with children and young people.



## 4. Recognising a Child Safeguarding Concern

*For more information, see: Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns (Section 3).*

### 4.1. Definitions of Abuse

Fuller definitions and features of abuse can be found in Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns (Section 3).

#### Neglect

Child neglect is the most frequently reported category of abuse in the Republic of Ireland. Ongoing chronic neglect is recognised as being extremely harmful to the development and well-being of the child and may have serious long-term negative consequences.

#### Emotional Abuse

Emotional abuse is the systematic emotional or psychological ill-treatment of a child as part of the overall relationship between a caregiver and a child. Once-off and occasional difficulties between a parent/carer and child are not considered emotional abuse. Abuse occurs when a child's basic need for attention, affection, approval, consistency, and security are not met, due to incapacity or indifference from their parent or caregiver. Emotional abuse can also occur when adults responsible for taking care of children are unaware of or unable (for a range of reasons) to meet their children's emotional and developmental needs. Emotional abuse is not easy to recognise because the effects are not easily seen.

#### Physical Abuse

Physical abuse occurs when someone deliberately hurts a child physically or puts them at risk of being physically hurt. It may occur as a single incident or as a pattern of incidents. A reasonable concern exists where the child's health and/or development is, may be, or has been damaged as a result of suspected physical abuse.

#### Sexual Abuse

Sexual abuse occurs when a child is used by another person for his or her gratification or arousal, or for that of others. It includes the child being involved in sexual acts (masturbation, fondling, oral, or penetrative sex) or exposing the child to sexual activity directly or through pornography.

### 4.2. Additional Factors

There are additional factors for recognising concerns, including:

- Age of Consent.
- Circumstances which may Make a Child More Vulnerable to Harm.
- Peer Abuse.
- Bullying.

Information for each of those headings can be found in Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns (Section 3).

## 5. Responding to a Disclosure from a Child

*For more information, see: Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns (Section 4).*

### 5.1. Best Practice when Responding to a Disclosure

**Do not conduct an investigation:**

- Be as calm and natural as possible. Do not panic.
- You have been approached possibly because you are trusted and liked.
- Be aware that a disclosure can be very difficult for a child/young person.
- Remember, the child or young person may initially be testing your reactions and may only fully open up over a period of time.
- Take the child seriously. Listen carefully and attentively, giving the child the time and opportunity to tell you as much as they are able and wish to.
- Do not pressurise the child/young person. Allow the child to disclose at his/her own pace and in his/her own language.
- Do not ask leading questions (questions that elicit yes/no answers).
- Ask questions for clarification only.
- Accept what the child has to say – false disclosures are rare.
- Reassure the child that they have taken the right action in talking to you.
- Do not promise to keep anything secret but advise the child that you may have to tell someone who really needs to know and can help.
- Check back with the child that what you have heard is correct and understood.
- Do not express any judgements or opinions about a reported abuser, who may be someone that the child loves.
- Conceal any negative feelings, such as disgust, anger, or disbelief.
- Ensure that the child understands the procedures that will follow.
- Make a written record of the conversation as soon as possible, in as much detail as possible, and in the child's own words.
- Treat the information confidentially, and discuss the matter only with someone who really needs to know (i.e. a Saint Patrick's Cathedral DLP and/or the statutory authorities).

### 5.2. Recording a Disclosure

When recording the disclosure, remember the DLP will need to provide as much information as possible when reporting to the statutory authorities. Make a written record of the following, where possible:

- the child's name, address, and age,
- names and addresses of parents or guardians,
- names, if known, of who is believed to be harming the child, or not caring for the child appropriately,
- a detailed account of your grounds for concern (e.g. details of the disclosure/concern, dates of incidents, and description of injuries),
- names of other children in the household where the abuse is reported to have occurred,
- name of the school the child attends,
- contact details of the person who raised the concern, as the statutory authorities may wish to contact the person who initially reported the matter.

## 6. Reporting Child Protection and Welfare Concerns

For more information, see: Safeguarding III: Procedure for Recognising, Recording, and Reporting Child Safeguarding Concerns (Section 5).

The responsibility to report child protection or welfare concerns applies to everyone working with children, but also to all other workers in Saint Patrick's Cathedral.

### 6.1. Reasonable Grounds for Concern

Child Protection or Welfare Concerns may occur as a result of any of the following:

- evidence, for example an injury or behaviour, that is consistent with abuse and is unlikely to have been caused in any other way, and/or
- any concern about possible sexual abuse, and/or
- consistent signs that a child is suffering from emotional or physical neglect, and/or
- a child saying or indicating by other means that he or she has been abused, and/or
- admission or indication by an adult or a child of a reported abuse, and/or
- an account from a person who saw the child being abused.

It is not necessary to prove that abuse has occurred in order to report a concern. All that is required is that there are reasonable grounds for concern. It is the role of the statutory agencies to assess and/or investigate concerns that are reported to them.

### 6.2. Reporting to the DLP

It is the policy of Saint Patrick's Cathedral that workers must report any child safeguarding concerns they are aware of to a Saint Patrick's Cathedral DLP.

#### Designated Liaison Persons' Contact Details:

| Role  | Name            | Phone          | Email                              |
|---|-----------------|----------------|------------------------------------|
| Designated Liaison Person (DLP)               | Mr Clark Brydon | +353 861030931 | safeguarding@stpatrikscathedral.ie |
| Deputy Designated Liaison Person (Deputy DLP) | Ms Laura Coyle  | +353 14539472  | supervisors@stpatrikscathedral.ie  |

The DLP should provide as much information as possible about the child when making a report to the statutory agencies. Where possible, when making a report to the DLP, the worker should include the following information:

- the child's name, address, and age,
- names and addresses of parents or guardians,
- names, if known, of who is believed to be harming the child, or not caring for the child appropriately,
- a detailed account of your grounds for concern (e.g. details of the disclosure/concern, dates of incidents, and description of injuries),
- names of other children in the household where the abuse is reported to have occurred,
- name of the school the child attends,

- contact details of the person who raised the concern, as the statutory authorities may wish to contact the person who initially reported the matter.

### **6.3. Immediate and Serious Risk to the Welfare of a Child**

Workers in Saint Patrick's Cathedral who are concerned that there is an **immediate and serious risk to the welfare of a child**, should make contact directly and immediately with Tusla and/or An Garda Síochána, who have the necessary procedures and emergency powers to remove children to safety in such circumstances.

The relevant Tusla social work department covering the area where the child resides should be contacted during office hours.

Outside of normal office hours (9am to 5pm, Monday to Friday) mandated persons (only) may contact Tusla's **Out-of-Hours Social Work Service** on **0818 776315** between 6pm and 6am every night and between 9am and 5pm on Saturdays, Sundays and bank holidays, where there is an **immediate and serious risk to the welfare of a child**.

An Garda Síochána should be contacted by telephoning your local Garda station, or by dialling 999/112.

Unless there will be an undue delay in reporting to the statutory authorities, workers should report such concerns to the DLP who will make the report by telephone to the statutory authorities. In urgent cases, where the DLP cannot be contacted, or contacting the DLP would result in undue delay, any available worker should make the report.

Where urgent and exceptional circumstances require a direct report to Tusla and/or An Garda Síochána by the worker who first became aware of the disclosure/information, the reporting worker must then follow up with a written report to the Saint Patrick's Cathedral DLP, who will liaise with Tusla and An Garda Síochána, as appropriate.

Mandated persons should read this section in conjunction with Saint Patrick's Cathedral's Mandated Persons Policy and Procedure.

## **7. Safeguarding Concerns in Respect of Cathedral Personnel**

*For more information, see: Safeguarding IV: Procedure for Responding to Child Safeguarding Concerns in Respect of Saint Patrick's Cathedral Workers (Section 3).*

There is a detailed policy regarding the following events under Section 3 of Safeguarding IV:

- Members of the Clergy Subject to Safeguarding Concerns.
- Members of Staff Subject to Safeguarding Concerns.
- Volunteers Subject to Safeguarding Concerns.
- External Contractors Subject to Safeguarding Concerns.

In the event that the concern relates to the DLP, the DLP's functions will be undertaken by the Deputy DLP, supported by the Administrator. The report must not be made to the DLP; the Deputy DLP will receive the report. In the absence of the Deputy DLP, the Administrator, the Dean, or any other member of the Safeguarding Trust Panel may receive the report. The DLP must not be involved in any of the Cathedral's decision-making regarding the safeguarding matter.

In the event that the Respondent is the Administrator, the Administrator's functions will be undertaken by the Dean. The Administrator must not be involved in any of the Cathedral's decision-making regarding the safeguarding matter.

In the event that the concern relates to the Dean, the Dean's functions will be undertaken by the Precentor. The Dean must not be involved in any of the Cathedral's decision-making regarding the safeguarding matter. Upon the advice of the DLP, the Administrator, and the Safeguarding Trust Panel, it may prove necessary for the Dean to be removed from ministry and any activities with children (with pay) pending the outcome of any investigation(s), which will be permitted and enacted by resolution of the Board (excluding the Dean). In such a situation, the Precentor will assume the responsibilities of the Dean, as if the office of Dean were vacant.

## 8. Mandated Persons

*For more information, see: Safeguarding V: Mandated Persons Policy and Procedures.*

The Children First Act 2015 specifies certain persons as mandated persons, based on the nature of their employment or profession, for the reporting of certain child protection concerns and the provision of certain information and assistance to Tusla.

The following workers at Saint Patrick's Cathedral are mandated persons, as specified in paragraphs 15 (i) and (g) of Schedule 2 of the Children First Act 2015.

### 8.1. Performing the child welfare and protection functions of Saint Patrick's Cathedral

- **Education & Safeguarding Officer (DLP):** Mr C.D.J. Brydon
- **Deputy DLP:** Ms L. Coyle

### 8.2. Members of the Clergy

- **Dean:** The Very Revd W.W. Morton B.Th., M.A., Ph.D., M.Mus., D.Litt.
- **Precentor:** The Revd P.R. Campion, B.A., B.Th., M.A., M.Phil.
- **Chancellor:** The Very Revd N.J. Sloane, B.A., M.Phil., M.A.
- **Treasurer:** The Ven. D.A. Pierpoint, M.A.
- **Prebendary of Cualaun:** The Most Revd M.G.StA. Jackson, M.A., Ph.D., D.Phil.
- **Prebendary of Rathmichael:** The Revd C.W. Mullen, B.Th.
- **Prebendary of Tipper:** The Revd J.D.M. Clarke
- **Prebendary of Clonmethan:** The Revd P.K. McDowell, B.A., B.Th.
- **Prebendary of Wicklow:** The Revd S.E. Doogan, LL.B., B.Th., LL.M.
- **Prebendary of Maynooth:** The Revd M.D. Gardner, M.A.
- **Prebendary of Stagonil:** The Revd P.A. Harvey, M.A.
- **Prebendary of Tymothan:** The Revd P.M. Willoughby, B.A.
- **Prebendary of Howth:** The Revd D.W.T. Crooks, M.A., B.D.
- **Prebendary of Dunlavin:** The Revd G.V. Wharton, B.Th., M.Phil.
- **Prebendary of Clondalkin:** The Revd B.M. McKay, O.Carm., B.A., B.D., M.Phil., D.D.
- **Prebendary of St Audoen's:** The Revd D.W. Oxley, B.A., B.Th.
- **Prebendary of Yagoe:** The Revd M.T. Kingston, B.Sc., M.Sc., B.Th.
- **Prebendary of Newcastle:** The Revd A.W.A. Mayes, B.A., M.Litt.
- **Prebendary of Swords:** The Revd K.M. Poulton, B.A.
- **Prebendary of Tassagard:** The Very Revd K.R.J. Hall, M.Phil.
- **Prebendary of Castleknock:** The Revd P.I. Arbuthnot, M.A., M.Litt., B.Th.
- **Prebendary of Taney:** The Revd J.K. McWhirter, B.Sc., B.Th., M.Th.
- **Prebendary of Kilmactalway:** The Ven. J.M. Godfrey, B.A., M.A., M.Th.
- **Prebendary of Tipperkevin:** The Revd C.W.L. McCauley, B.A., B.Th., M.A.
- **Prebendary of Finglas:** The Revd S.J. Yambasu, B.D., M.A., Ph.D.
- **Prebendary of Mulhuddart:** The Revd E. Yendall, B.A.
- **Prebendary of Donaghmore:** The Revd P. Thompson, B.A.

- **Prebendary of Monmohenock:** The Revd S.A. Farrell, M.A. (Oxon.) LL.M., B.Th, F.C.L.R.
- **Chancellor's Vicar:** The Revd J.A.H. Kinkead, B.A., B.Th., M.A.
- **Minor Canon:** The Revd N.J. Pierpoint, M.Th

## 8.2. Pastoral Care Workers

- **Education Officer:** Mr C.D.J. Brydon
- **Schools Officer:** Ms K. Bonifacio
- **Master of the Music:** Mr S.A. Nicholson
- **Organist & Assistant Master of the Music:** Mr D.J. Leigh
- **Cathedral Manager:** Mr L. Parminter
- **Community Officer:** *Vacant*
- **Safeguarding Trust Panel Member – not a member of the Clergy:** Mr V. Williams
- **Safeguarding Trust Panel Member – not a member of the Clergy:** Ms. E. Keogh

These people must make themselves aware of their additional responsibilities as a mandated person and ensure they have read Safeguarding V: Mandated Persons Policy and Procedures.

## Making a Report

If you have **any** concerns of a child welfare or child protection nature, please report the information to the right person. However small or irrelevant you might think the concern is, it could be the missing piece of the puzzle for that child to get the help that they need.

### Who do I contact?

It is the policy of Saint Patrick's Cathedral that workers must report any child safeguarding concerns they are aware of to a Saint Patrick's Cathedral DLP. If the DLP is not available, please contact the Deputy DLP.

#### Designated Liaison Persons' Contact Details:

| Role  | Name            | Phone          | Email                               |
|---|-----------------|----------------|-------------------------------------|
| Designated Liaison Person (DLP)               | Mr Clark Brydon | +353 861030931 | safeguarding@stpatrickscathedral.ie |
| Deputy Designated Liaison Person (Deputy DLP) | Ms Laura Coyle  | +353 14539472  | supervisors@stpatrickscathedral.ie  |

### What if I cannot (or should not) contact the DLP?

If the DLP or Deputy DLP cannot be contacted (or if contacting either of them may cause further harm to a child or if they are a part of the concern itself), any of the following people can be receive a report:

| Role                                    | Name  | Phone         | Email                                |
|---|---|---------------|--------------------------------------|
| Administrator                           | Mr Gavan Woods  | +353 14539472 | administrator@stpatrickscathedral.ie |
| Dean                                    | Very Revd William Morton  | +353 14539472 | dean@stpatrickscathedral.ie          |
| Members of the Safeguarding Trust Panel | <i>Details of members can be found on posters in staff rooms and other private areas.</i> |               |                                      |

### What if it's an emergency?



The Garda Síochána station local to Saint Patrick's Cathedral site is **Kevin Street Garda Station. Tel: (01) 6669400.**

You may make a report at any other Garda Station, which can be found at <https://www.garda.ie/en/contact-us/station-directory>

In an emergency you should dial **999/112.**

Where there is an **immediate and serious risk to the welfare of a child**, the Garda Síochána may be contacted by telephoning **999/112**, or **Kevin Street Garda Station** at **(01) 6669400**. The details of any Gardaí dealing with the matter must be recorded for Saint Patrick's Cathedral records.

Advise the DLP if you make a report directly to the Statutory Authorities.